

# Torrance Girls Softball League, Inc.

## By-Laws

### 1. Name:

- 1.1 This organization shall be known as the Torrance Girls Softball League. It may also be Known as TGSL
- 1.2 The League will be incorporated as a non-profit corporation, Torrance Girls Softball League, Inc., in accordance with the corporate laws of the state of California and any applicable U.S federal regulations.

### 2. Objective:

- 2.1 Torrance Girls Softball League (TGSL) is a non-profit organization dedicated to the development of good sportsmanship achieved through healthful and positive recreation for girls. This goal will be attained by recruitment and training of qualified adults at the community level. The building of character and the molding of personality transcends the acquisition of athletic skills or the winning of games. The primary concern of Torrance Girls Softball League is to provide good recreation and leadership for girls in its care.

### 3. Membership:

- 3.1 Any girl meeting the requirements as to age as set forth in the Operating Rules will be eligible for participation.
- 3.2 General membership shall be comprised of those parents or guardians of eligible girls, Board members, committee members, managers, and approved coaches and these shall constitute the voting members of the League.

### 4. Government:

- 4.1 The administration of the League will be under the supervision of the Board of Directors.
- 4.2 At the annual organization meeting, (Closing day) the General Membership will elect from the eligible membership the Executive Board. The Executive Board will consist of the President, Vice-President, Treasurer, Secretary, and the Player agent.
  - 4.2.1 All Executive Board members will serve in office for a period of one year and will be eligible for re-election. The only exception will be the office of Treasurer who at the completion of their second term the will be termed out.
  - 4.2.2 The Office of Treasurer will have a two (2) year maximum term limit.
- 4.3 The Executive board will then seek volunteers to fill the remaining Board of Director positions required to run the league.
- 4.4 The Executive Board will interpret the By-laws and provide Administrative guidance to the Board of Directors.
- 4.5 All matters of policy concerning the Torrance Girls Softball League will be decided by a majority vote of the Board of Directors.
- 4.6 The Board of Directors will have the authority to suspend, discharge or otherwise discipline any member, umpire, or other person whose conduct is considered detrimental to the best interest of the League.

## Torrance Girls Softball League, Inc.

4.6.1 Board members may be voted out of office by a 2/3 majority vote of the Board members or the General membership, at a meeting held specifically for such Action, and for the following reasons:

Repeated violations of the By-Laws.

Criminal behavior.

Behavior detrimental to the League.

Failure to attend three consecutive Board meetings without a legitimate excuse.

4.7 The total number of voting members of the Board of Directors will be set each year at the September meeting of the newly elected Board. The minutes as recorded by the League Secretary will reflect the Board of Directors count. The addition of Board members during the course of the year does not change this voting number. The deletion of Board members with no replacement will reduce the total number by one until only 6 Board members remain. At this point the remaining Board members must recruit additional members, dissolve the League, or suspend all formal expenditures of the League except for utilities expenses and state fees.

4.8 A quorum (one-half [1/2] plus one) of the Board of Directors must be present in order to conduct business of the League.

4.8.1 A written agenda and a Treasurer's report will be provided for each meeting. As well as posted minutes of the previous meeting.

4.9 Robert's Rules of Orders, as Revised, shall govern the proceedings of all meetings, except where in conflict with the By-Laws of the League.

### 5. Financial Policy:

5.1 The Board of Directors will decide on all matters relating to finance. League moneys will be expended in a manner that will give all individuals and teams' equal benefits and privileges. The Board of Directors through a majority vote may expend funds for the Tournament Teams. (All Stars)

5.2 The Board of Directors will strictly observe and regulate all fund-raising activities. These activities must conform to the fund-raising policies of non-profit organizations set forth by the State of California and the U.S. federal government.

5.3 All members of teams will deposit all funds collected into the League treasury, for proper accountability.

5.4 Individual teams or divisions may raise money for a specific purpose and receive credit to them to use or expend the money as required for that specific purpose with the Board of Directors approval.

5.5 The Board will take immediate and appropriate action in the event of an irregularity in the fund-raising activities of the League.

5.6 The Board of Directors will have the privilege of auditing the books and records maintained by the Treasurer at any time. They will cause the leagues books to be audited at the end of each playing season and prior to September 30<sup>th</sup> of each year.

## **Torrance Girls Softball League, Inc.**

- 5.7 Two authorizing signatures for the Leagues bank account will be required from the following positions.

President  
Vice-President  
Treasurer

5.7.1 Authorizing signatures on the league accounts cannot be relatives.  
(i.e. Husband and wife, or blood relatives.)

- 5.8 The League shall receive the first 50% of any sponsorship money obtained by a team and the League shall recognize the said sponsor.

### **6. Dissolution:**

- 6.1 In the event of the dissolution of the League, all funds along with all personal and real property will be transferred to an account prescribed by law to be distributed and used for the benefit of the local area.

### **7. Amendment:**

- 7.1 These By-laws or any section there of may be amended or repealed by a majority vote of those General Members present at a meeting scheduled for the purpose of amending these By-laws. A notice must be posted at the fields a minimum of seven days prior to the meeting. A quorum of the Board of Directors must be present at the meeting in order for the action to be valid.

### **8. Officers and Duties:**

#### **8.1 President**

The President shall preside over all TGSL Executive Board and Board of Directors meetings and functions as the chairman. They will insure that all rules and procedures in the Roberts Rules of Order and TGSL By-Laws are followed. He/She will schedule and announce all TGSL meetings and functions.

#### **8.2 Vice-President**

The Vice President shall assist the President in any League function they deem necessary. They shall also act as the chairman in the absence of the President. He/She will also be the chairman of the Leagues protest committee.

#### **8.3 Treasurer**

The Treasurer will be responsible to do all book keeping activities for the league and provide a treasurers report at each Board of Directors meeting. He/She will insure that the annual audit of the league books takes place each year.

## **Torrance Girls Softball League, Inc.**

### **8.4 Secretary**

The Secretary will take minutes at each Board of Directors and Executive Board meeting. They will provide a written report on the minutes from each previous board meeting. They will verbally report the minutes at the beginning of the next board meeting for accuracy and Board of Directors approval. He/She shall also archive all league minutes and important documents from the season they are the Secretary.

### **8.5 Player Agent**

The Player Agent is to represent the players and parents interests to the Board of Directors. They are to investigate any player/parent complaint. Insure that all League Rules and Guidelines are being followed correctly and then give a report back to the Board of Directors on any such complaint with findings and recommendations.